

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
February 8, 2011

PAGE 75

## CALL TO ORDER

The meeting was called to order by Trustee Avila at 6:00 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Jorge Hernandez, Sylvia Macias.

Member absent: Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent of Administrative Services  
and Personnel Management

Gail Baxter, Assistant Superintendent of Educational Services  
David Rivera, Assistant Superintendent of Business Services

## FLAG SALUTE

The flag salute was led by Jose Alarcon, Principal, McKibben School.

## PUBLIC COMMENTS

Community member, employee of the South Whittier School District and Los Altos School parent, Josie Tafoya, addressed the Board and administrators regarding her concern about the recent incident at Los Altos School. Ms. Tafoya thanked Dr. Kwek and the Los Altos principal, Ms. Mestanza-Rojas, for the follow-up letter that gave parents correct information about the unfortunate event and explained how situations will be handled district wide in the future.

## COMMENTS BY TRUSTEES

Board members thanked Dr. Kwek and the Los Altos staff for providing the correct information to Los Altos parents, for taking a pro active approach and updating the parents as quickly as they did regarding the regrettable incident. They agreed that all the children in South Whittier schools are safe.

## REPORTS

Dr. Kwek thanked the Los Altos principal and staff, district office administrators and everyone who assisted in handling the unfortunate situation at Los Altos School. Los Altos parents were met Monday morning and given a letter explaining the true message of what occurred and steps that will be taken to improve security and policies that will be implemented to control visitors at all schools. The same letter was mailed to all Los Altos parents. All children are safe at all South Whittier schools.

The Superintendent stated that one of the challenges faced by the school district is the development of the budget. Dr. Kwek has attended various budget meetings where sharing of ideas has been explored by many superintendents. As reported in past meetings, the district must prepare

## REPORTS

two budgets. One budget will reflect an additional reduction of state revenue in case the temporary tax measure does not get the required number of votes to be placed on the special election ballot in June and if the voters do not approve the tax measure. The Second Interim Report will be presented at the first March Board meeting and will reflect the worst case scenario.

## CONSENT

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the consent portion of the agenda was approved.

### Approval of Minutes

Approved the minutes of the January 25, 2011 workshop and the minutes of the regular meeting held January 25, 2011.

### Purchase Order List No. 13

Approved Purchase Order List No. 13 for purchases submitted prior to February 8, 2011.

### Contract List No. 11

Approved Contract List No.11 for services provided prior to February 8, 2011. Contracts include:

Amendment 10-11-026: contractor – Academy for the Advancement of Children with Autism, service – provide services to district students, duration – 07/21/2010 to 06/30/2011, amount – additional cost \$6,450.00.

## CURRICULUM AND INSTRUCTION

### Educational Services Report

Gail Baxter, Assistant Superintendent of Educational Services, gave a progress report on the proposed STEM Program Plan and the Technology Plan.

STEM (Science, Technology, Engineering, Math) Program plans are progressing. The goals of this plan include creating a STEM partnership with Pioneer High School, Rio Hondo College and a university; creating awareness of STEM fields for students encouraging focus on these studies; encouraging students to enter STEM studies that will result in STEM careers and create resources available to schools. Students and parents will need to make a strong commitment in this area of study. Categorical funds will be used to initiate the STEM program and put in all schools. A group from ‘Great Minds in STEM’ was invited to make a presentation to the Leadership Team at its meeting on February 9<sup>th</sup>.

CURRICULUM AND INSTRUCTION

Technology Plan – A draft of this plan has been sent to LACOE. Jose Alarcon, Principal, McKibben School, has been instrumental in developing and facilitating the plan with a committee consisting of teachers, classified staff, parents and administrators. The plan outlines the direction the District will take in getting the proper teaching tools for the teachers. The goal is to provide a teaching station for every teacher that will include an LCD projector, a document camera and a laptop so that students can fully access the curriculum.

After School Education and Safety Program (ASES)

On a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried the After School Education and Safety Program (ASES) grant application for 2011-2014 was approved. The ASES grant provides the ability to offer an age appropriate before and after school program for our students. The grant development was a collaboration with ThinkTogether that meets South Whittier School District’s criteria. The Board requested the development of more concrete goals and measurements of success of the ThinkTogether after school program.

Single Plans for Student Achievement for Lake Marie, Loma Vista, Monte Vista, McKibben and Graves Middle School

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the Single Plan for Student Achievement for Lake Marie, Loma Vista, Monte Vista, McKibben and Graves Middle School was approved. Mrs. Baxter reported that the school plan for Los Altos and Carmela School will be presented for approval at future Board meeting. Every school is required to have a plan in place and it is reviewed yearly. The school plan is required by the state and one of its outcomes is to raise student performance to the level of state standards. An important requirement is forming a School Site Council which is made up of classroom teachers, the principal, school personnel, parents and other community members. The School Site Council is an important component that is involved in developing the Single Plan for Student Achievement at each school.

GENERAL

Revised District Goals

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried the revised District Goals were approved.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSIN

The Board of Trustees commenced closed session at 7:11 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 7:46 p.m. No action was taken in closed session.

PERSONNEL

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried Certificated Personnel Report No. 02-08-11-13 was approved.

CERTIFICATED  
PERSONNEL

2010-2011 Extra Pay Assignment – Before School Supplemental Instructional Program – Grades 5<sup>th</sup> – 6<sup>th</sup> – Teachers – McKibben School – Effective 02/15/2011 through 04/2011

Participant: Violet Avelar-Romo, 1 alternate

2010-2011 Medical Leave of Absence – Paid – Teacher – Carmela School – Effective 01/25/2011 through 03/07/2011 – Ratification

Employee ID Number UX 821 35 43

2010-2011 Medical Leave of Absence – Paid – Teacher – Carmela School – Effective 01/24/2011 through 02/18/2011 – Ratification

Employee ID Number BB 738 44 98

ADJOURNMENT

Meeting adjourned at 7:47 p.m.