

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
April 28, 2015

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CALL TO ORDER

The meeting was called to order by Trustee Macias at 6:10 p.m.

Governing Board of Trustees present: Sylvia Macias,
Francisco "Javi" Santana, Jan Baird, Deborah Pacheco.

Absent: Sharon Stys.

Others present: Gail Baxter, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative
Services and Personnel Management
Martha Mestanza Rojas, Associate Superintendent of Educational
Services
Mark Keriakous, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Superintendent's Secretary,
Aida Gonzalez.

PUBLIC COMMENTS

There were no public comments.

SCHOOL PRESENTATION

Mrs. Lisa Palomino, Lake Marie School Principal, presented a slide show presentation entitled: "Common Core Interventions and Partnerships." The presentation showcased Teachers and students involved in high level learning skills at different grade levels. Lake Marie School has formed partnerships with Fire Station No. 96, SPIRITT that promotes drug free schools, the local 711 Store and Horace Mann Insurance Company. Board members thanked Mrs. Palomino for the informative report and were very interested in the website links that can be used that reinforce daily lessons.

COMMENTS BY TRUSTEES

Board members commented that the Superintendent's Secretary, Aida Gonzalez, would be missed as Mrs. Gonzalez will retire on May 1, 2015.

REPORTS

Superintendent Gail Baxter said she looked forward to the 38 year celebration for departing Superintendent's Secretary, Aida Gonzalez. The incoming Superintendent's Secretary, Alex Magdaleno was introduced.

Mrs. Baxter announced that the leasing of surplus property at Carmela School site had gone public with 220 potential investors showing interest.

Through the interest and dedication of a Loma Vista grandparent, a crossing guard was added to the Loma Vista area on Leland Avenue and Utica Street. A study conducted by the Department of Public Works revealed that requirements were met for an additional crossing guard. The crossing guard was added on March 23, 2015.

Mrs. Baxter gave a legislative update on fiscal matters (taxes) and how they will effect school districts. ACSA is sponsoring several bills for promoting the support of English Language Learners and for continued support of the Common Core Curriculum. A report from ACSA indicates there will be a high demand for teachers in the next few years.

Superintendent Baxter reminded the Board of Trustees of the following events:

Whittier Area School Trustees Association dinner meeting on May 4, 2015.

Employee Recognition, May 18, 2015, from 2:00 pm to 4:00 pm, Graves Middle School Field House.

California High School graduation on June 3, 2015, 6:30 pm. Trustee Stys and Mrs. Baxter will participate in the graduation ceremony.

Mrs. Baxter offered condolences, on behalf of the South Whittier School District, to Laura Bribiescas, Lake Marie School Secretary, in the passing of her sister.

CONSENT

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held April 14, 2015.

CONSENT

Purchase Order List No. 17

Approved Purchase Order list no. 17 for purchases submitted prior to April 14, 2015.

Contract List No. 16

Approved Contract List no. 16 for services provided prior to April 28, 2015. Contracts include:

13-14-068: contractor – Frick, Frick Et. Al, service – architectural service, duration 0 04/28/2015, amount - \$26,880.00

13-14-079: contractor – Frick, Frick Et. Al, service – architectural services, duration – 04/28/2015, amount - \$11,340.00

Travel and Conference Report No. 16

Approved Travel and Conference Report No. 16

CURRICULUM

Local Control Accountability Plan (LCAP)

Mrs. Martha Mestanza Rojas, Associate Superintendent of Educational Services, presented an update on the Local Control Accountability Plan (LCAP). Her presentation included the LCAP review process, progress toward District Goals and next steps in planning and revising the LCAP. The Plan and budget will be presented to the Board of Trustees for approval at a future meeting.

Local Education Agency Plan

On a motion by Trustee Pacheco seconded by Trustee Santana and unanimously carried the Local Education Agency Plan was approved. A copy of this Plan can be found on the District website: www.swhittier.k12.ca.us

BUSINESS

Disposal of Surplus and/or Obsolete Equipment

On a motion by Trustee Baird seconded by Trustee Pacheco and unanimously carried District owned obsolete vehicles were approved to discard and they are no longer needed. The salvage/ unusable vehicles listed below are to be disposed of through a materials recycling vendor. The District is authorized to take this action pursuant to Education Code 17545 through 17549.

The vehicles are:

1FDKF37G7TEA41014

1GTDM19W1WB542448

1FTCR10A9VUB65949

1FTCR10A6VPB23253

1GTDM19W9YB539249

BUSINESS

Class Size Penalty Waiver K-3

On a motion by Trustee Pacheco seconded by Trustee Santana and unanimously carried the Class Size Penalty Waiver K-3 was approved. The Class Size Penalty Waiver K-3 is submitted due to the high cost of lowering class sizes and the potential penalty, the approval and exemption from the provisions of Section 41376 and 41378 of the Education Code. Staff was directed to apply for a renewal of the class size penalty waiver that will allow the District to raise the District Wide average class size for grades 1st to 3rd to 31 students with no individual classroom 1st to 3rd exceeding 34 students from July 1, 2014 to June 30, 2015 and with no grades 1st to 3rd class exceeding 33 students from July 1, 2015 to June 29, 2016.

Resolution No. 14-15-19: Tax Revenue Anticipation Note

On a motion by Trustee Baird seconded by Trustee Pacheco and unanimously carried Resolution No. 14-15-19: Tax Revenue Anticipation Note was approved. It is necessary to have this resolution due to the uncertainty of cash flow. The South Whittier School District borrows money through the Tax Revenue Anticipation Note program. This resolution authorizes the District to borrow up to \$7.5 million dollars in 2015-2016, should it become necessary.

Resolution No. 14-15-20: Budget Transfers 2015-2016

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried Resolution No. 14-15-20: Budget Transfers 2015-2016 was approved. The District is periodically required to make budget transfers between funds, resources and object codes throughout the fiscal year. LACOE requires approval for any and all such transfers by the Board of Trustees and also requires designees to be authorized to sign these transfers. This resolution meets all the requirements and will be in effect for the 2015-2016 Fiscal Year only and gives administrators the authority to process routine budget revisions, adjustments and transfers.

GENERAL

Board Bylaw 9000: Role of the Board

On a motion by Trustee Pacheco seconded by Trustee Baird and unanimously carried Board Bylaw 9000: Role of the Board was approved.

Board Bylaw 9200: Limits of Board Member Authority

On a motion by Trustee Pacheco seconded by Trustee Santana and unanimously carried Board Bylaw 9200: Limits of Board Member Authority was approved.

GENERAL

Resolution No. 14-15-21: Day of the Teacher

On a motion by Trustee Baird seconded by Trustee Pacheco and unanimously carried Resolution 14-15-21: Day of the Teacher was approved. This resolution proclaims May 13, 2015 as “Day of the Teacher.”

Resolution No. 14-15-22: Classified Employee Week

On a motion by Trustee Pacheco seconded by Trustee Baird and unanimously carried Resolution No. 14-15-22: Classified Employee Week was approved. This resolution proclaims May 18 to 22, 2015 as “Classified Employee Week.”

PUBLIC COMMENTS
ON CLOSED SESSION
ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 7:15 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 8:30 p.m. No action was taken in closed session.

CLASSIFIED
PERSONNEL

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried Classified Personnel Report No. 04-28-15-16 was approved.

2014-2015 New Hires

Alejandra Magdaleno, Executive Secretary to the Superintendent, effective – pending clearance from the Department of Justice

Pamela Bowman, Business Services Secretary, effective 05/11/2015

Gloria Manguen, Instructional Aide Interventionist, Loma Vista School, effective 04/29/2015

Tramaine Malone, Food Services Accounting Technician, effective – pending clearance from the Department of Justice

CLASSIFIED
PERSONNEL

2014-2015 – Summer Supplemental Program Positions

Classified Instructional Aides, Graves Middle School and Loma Vista School, effective – 06/01/2015 through 06/25/2015, pending availability of funds, student enrollment and actual student attendance

Participants:

Maritza Dionisio, SDC/Moderate Severe, Preschool-Kindergarten
Carmen Hernandez, SDC/Moderate Severe, Preschool-Kindergarten

Marcia Rangel, SDC/Moderate Severe, Preschool-Kindergarten
Victoria Beas-Gonzalez, SDC/Moderate Severe, Preschool – Kindergarten

Armida Castellon-Romero, SDC/Moderate Severe, TK – 2nd

Amor Hernandez, SDC/Moderate Severe, TK – 2nd

Marisa Hernandez, SDC/Moderate Severe, TK – 2nd

Xochitl Diaz, SDC/Moderate Severe, 2nd – 4th

Rosa Chavez, SDC/Moderate-Severe, 2nd – 4th

Josefina Tafoya, SDC/Moderate Severe, 2nd – 4th

Maria Kristina Cruz, SDC/Moderate Severe, 4th – 6th

Elizabeth Morris, SDC/Moderate Severe, 4th – 6th

Linda Delao, SDC/Moderate Severe, 4th – 6th

Yolanda Brennan, SDC/Moderate Severe, 7th – 8th

Kala Hamilton, SDC/Moderate Severe, 7th – 8th

Lorraine Jauregui, SDC/Moderate Severe, 7th – 8th

Anthony Razon, Speech/Language Pathologist Assistant

2014-2015 Substitute Noon Duty Supervisor - District Wide

Maritza Dionisio, effective 04/29/2015

2014-2015 Substitute Breakfast Duty Supervisor – District Wide

Maritza Dionisio, Maribel Duarte, effective 04/29/2015

2014-2015 Substitute Health Clerk – District Wide

Debra Harich, effective 04/29/2015

2014-2015 Extra Pay Assignment – Ratification

The participant will provide delivery support services as needed for the rest of the school year. Effective 01/30/2015 to 04/13/2015

Fernando Lafarga, Warehouse Delivery Person, 15 hours
(1 Alternate)

2014-2015 Medical Leave of Absence – Paid

Effective 05/01/2015 to 05/15/2015

Employee # JR3820147, Inclusion Aide, Monte Vista School

CLASSIFIED
PERSONNEL

2014-2015 Medical Leave of Absence – Paid – Ratification
Effective 04/17/2015 to 05/10/2015
Employee # NW5008635, Noon Duty Supervisor, McKibben School

Effective 04/21/2015 to 06/15/2015
Employee # QC3568224, Instructional Aide/LH, Graves Middle
School

Request for Extension of Medical Leave of Absence – Paid –
Ratification

Effective 04/07/2015 to 05/11/2015
Employee # PG3567783, Cafeteria Helper, Los Altos

CERTIFICATED
PERSONNEL

On a motion by Trustee Santana seconded by Trustee Baird
and unanimously carried Personnel Report No. 04-28-15-16 was
approved.

2014-2015 Summer Supplemental Program Positions –
Loma Vista School and Graves Middle School

Effective 06/01/2015 through 06/25/2015 – Pending availability
of funds, student enrollment and actual student attendance
The daily rate of pay shall be .003 of the last year's salary in the
South Whittier School District

Special Education – 06/01/2015 through 06/25/2015 (16 days)

Debra Hebert, Speech/Language Itinerant Teacher, District Wide
Marjorie Coddling, Inst Support Techer, Math, Graves Middle
School

2014-2015 Extra Pay Assignment

Lake Marie School – Approved Teachers planning time for Summer
Supplement Program – effective 04/30/2015 to 05/30/2015

Participants:

Carolyn Watters Luis, Audrey Radley, Valerie Favrow,
Patricia Vega Jeter, Greta Benavides, Dale Chitwood,
Margaret Gardner, Mary Szak, Esther Vargas,
Carrie Galloway, Chris Losoya, Irene Maehara,
Susanna Francia, Roxanne Grago

2014-2015 Extra Pay Assignment

Carmela School – Approved Leadership Team to meet to
collaborate on the 2015-2-16 Instructional Plan and School Wide
Behavior Plan – effective 05/2015 through 08/2015

Participants:

Belinda Stevens, Silvia Bobkuk, Yvette Wroe, Allison Nakamura,
Gina Shepherd, James Hamilton, Sylvia Villaseñor

CERTIFICATED
PERSONNEL

2014-2015 Extra Pay Assignment

Graves Middle School – Approved Teachers to participate in the 2015 AVID Summer Institute – effective 06/29-30/2015 and 07/01/2015

Participants:

Daniel Honeycutt, Guy Sardo, Lucia Cervantes, Kelly Hernandez, George Palomino, Camille Weiss, Ai-Minh Nguyen, Heriberto Frias

2014-2015 Extra Pay Assignment

Graves Middle School – Approved Teachers extra time to make their classroom a “showcase” room in preparation for the Golden Ribbon Site visit – effective 04/2015

Participants:

Lucia Cervantes, Todd Banner, Patricia Bustos Lopez, Amanda Riisager, Kelly Hernandez, Kathryn Cardiff, Daniel Honeycutt, Cheryl Jensen, (3 Alternates)

2014-2015 Request for Extension of Maternity Leave of Absence – Unpaid - Ratification

Employee # BS 857 7195, Teacher, Los Altos School, effective 04/20/2015 through 05/04/2015

2014-2015 Request for Family Medical Leave of Absence – Paid

Employee # NA 737 6042, Inclusion Specialist, District Office, effective 04/16, 30/2015 and 05/7, 14, 21, 28/2015

Job Description – Clerk/Licensed Vocational Nurse (LVN)

On a motion by Trustee Pacheco seconded by Trustee Baird and unanimously carried the job description for the position of Clerk/ Licensed Vocation Nurse (LVN) was approved.

South Whittier School District Initial Proposal, Successor Agreement to the California School Employees Association, Chapter 348

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried the South Whittier School District Initial Proposal, Successor Agreement to the California Employees Association, Chapter 348 was approved for submittal to CSEA.

CERTIFICATED
PERSONNEL

Public Hearing – South Whittier School District Initial Proposal,
Successor Agreement to the California School Employees
Association, Chapter 348

A public hearing was held to provide an opportunity for communication on the South Whittier School District Initial Proposal, Successor Agreement. The hearing was open on a motion by Trustee Pacheco seconded by Trustee Baird and unanimously carried. The hearing was closed on a motion by Trustee Santana seconded by Trustee Baird and unanimously carried.

ADJOURNMENT

The meeting was adjourned at 8:34 p.m.