

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

March 26, 2013 -- 6:00 P.M.

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Jan Baird, Vice President
Sylvia Macias, Clerk
Layla Avila
Jorge Hernandez

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent
Educational Services
Michael Krause, Associate Superintendent
Business Services

1.2 Flag salute.

2. SCHOOL PRESENTATION

Loma Vista School will present their Outdoor Science Program.

3. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

4. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

5. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

5.1 The Superintendent will report to the Board about various matters involving the district.

6. **CONSENT**

- 6.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the workshop held March 7, 2013 and the regular meeting held March 12, 2013.
- 6.2 **Purchase Order List No. 15** (supplement). The Superintendent recommends approval of purchase order list no. 15.
- 6.3 **Travel and Conference Report No. 13** (supplement). The Superintendent recommends approval of travel and conference report no. 13.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

7. **CURRICULUM AND INSTRUCTION**

- 7.1 **Federal Program Monitoring (FPM), Resolution and Findings: Approval of Revisions of Single Plans for Student Achievement for Carmela Elementary School and Graves Middle School 2012-2013** (supplement). In order to ensure that the council was able to fully participate in the development and monitoring of the SPSA (Single Plan for Student Achievement), School Site Councils at Graves Middle School and Carmela Elementary School have been retrained and provided with current, detailed budget information that matches the 2012-2013 Consolidated Application. During this process some minor revisions were made to the SPSAs and it is therefore necessary to reapprove the plans. Complete copies of the school plans, including detailed budget pages, can be found on the district website at, www.swhittier.k12.ca.us. The Superintendent recommends approval of the revisions of Single Plans for Student Achievement for Carmela Elementary School and Graves Middle School.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 7.2 **Mid Year Accountability Progress Report.** Gail Baxter, Associate Superintendent of Educational Services, will present a Mid Year Accountability Progress Report.
- 7.3 **Williams Uniform Complaint Quarterly Report Summary** (supplement). Provisions of the Williams legislation require that all schools shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools. The Superintendent recommends approval of this report.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

8. **BUSINESS**

8.1 Authorization to Solicit Bids (supplement). Authorization to prepare the necessary paperwork to solicit bids is being sought by Associate Superintendent of Business Services, Michael Krause. These bids are proposed to begin construction on the listed projects found on the supplement. The Superintendent recommends approval of the authorization to solicit bids.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

8.2 Public Disclosure of Proposed Collective Bargaining Agreement (supplement). This public disclosure of proposed collective bargaining agreement complies with AB 1200 and collective bargaining agreement public disclosure requirements of Government Code Section 3547.5 and the California Code of Regulations Title V, Section 15449. The Superintendent recommends approval of this public disclosure.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

9. **GENERAL**

9.1 Consideration of Canceling Board Meeting Dates. The Superintendent is requesting that the April 9, 2013 and the July 9, 2013 Board meetings be canceled. If approved, the next regularly scheduled meeting will be held April 23, 2013.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

10. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

11. **CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

11.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.
Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Michael Krause, James C. Romo, Tina L. Kannarr.

- 11.2 Public Employee Appointment/Employment/Evaluation
 - 11.2.1 Noon Duty Supervisor
 - 11.2.2 Custodian
 - 11.2.3 Teachers
 - 11.2.4 Director of Curriculum, Instruction and Special Programs
 - 11.2.5 Instructional Coach
 - 11.2.6 Supervisor Food Services

- 11.3 Public Employee Discipline/Dismissal/Release
 - 11.3.1 Cafeteria Helper
 - 11.3.2 Information Specialist
 - 11.3.3 Teacher

12. **OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

13. **PERSONNEL**

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

- 13.1 Classified Personnel Report No. 03-26-13-15 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 13.2 Certificated Personnel Report No. 03-26-13-15 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 13.3 Ten Month Classified Calendar, 2012-2013 (supplement). The Superintendent recommends approval of the Ten Month Classified Calendar, 2012-2013.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 13.4 Resolution No. 12-13-16: Approval of Contract for Administrative Hearing Services with the Office of Administrative Hearings ("OAH") (supplement). The Superintendent recommends approval of resolution no. 12-13-16.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 13.5 Contract No. 12-13-062: Department of General Services/Office of Administrative Hearings (supplement). The Superintendent recommends approval of contract no. 12-13-062.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

- 13.6 Public Hearing: Ratification of Tentative Agreement Between the South Whittier School District and the South Whittier Teachers Association (supplement). This document represents all items negotiated and agreed to by the parties as part of their 2012-2013 reopener negotiations. Tentative agreement includes: Health and Welfare Benefits, Evaluation, Salary – step and column, Working Days and Hours and Duration of Contract.

A public hearing provides an opportunity for communication on the Tentative Agreement Between the South Whittier School District and the South Whittier Teachers Association from the public.

- a). Motion to open the hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

- b). Motion to close the hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

- 13.7 Ratification of the Tentative Agreement Between the South Whittier School District and the South Whittier Teachers Association (supplement 13.6). This document represents all items negotiated and agreed to by the parties as part of their 2012-2013 reopener negotiations. Tentative agreement includes: Health and Welfare Benefits, Evaluation, Salary – step and column, Working Days and Hours and Duration of Contract. The Superintendent recommends approval of this tentative agreement.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

13.8 Job Description - Director of Curriculum, Instruction and Special Programs (supplement). The Superintendent recommends approval of the Director of Curriculum, Instruction and Special Program job description.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

13.9 Job Description – Instructional Coach (supplement). The Superintendent recommends approval of the Instructional Coach job description.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

14. **ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held April 23, 2013, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.
