

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
February 10, 2015

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JOINT BOARD MEETING WITH THE WHITTIER UNION HIGH SCHOOL DISTRICT

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Jeff Baird, Whittier Union High School District Board President.

Whittier Union High School District Board of Trustees present:
Jeff Baird, Leighton Anderson, Tim Schneider, Ralph Pacheco,
Russell Castañeda Calleros.

Others present: Superintendent Sandra Thorstenson.

South Whittier School District Board of Trustees present:
Sharon Stys, Sylvia Macias, Francisco "Javi" Santana, Jan Baird,
Debbie Pacheco.

Others present: Gail Baxter, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Management
Martha Mestanza Rojas, Associate Superintendent of
Educational Services
Michael Krause, Associate Superintendent of Business Services

FLAG SALUTE

Flag salute was led by Leighton Anderson, Vice President of the Whittier Union High School Board of Trustees.

WELCOME

WUHSD Board President, Jeff Baird, welcomed everyone representing the South Whittier School District adding it was an asset to share common educational interests and pool of families from South Whittier who entrust their children to WUHSD teachers. Superintendent Thorstenson also welcomed the SWSD group and thanked all SWSD staff for their commitment to the students, to all the children, 'our' children as Mrs. Thorstenson remarked who eventually attend high school in the WUHSD.

Superintendent Baxter remarked the collaboration between the SWSD and the WUHSD is a joy with leadership being exemplified by both staffs. Mrs. Baxter commented that she had recently taken part in ACSA's Superintendents Symposium where she heard a report that it is not common for elementary and high school districts to work together as a team to provide a seamless transition for eighth grade graduates. The cooperation between the WUHSD and the SWSD is unique and benefits all our students.

WUHSD and SWSD
JOINT ARTICULATION
REPORT

Loring Davies, Assistant Superintendent of Educational Services from the Whittier Union High School District and Martha Mestanza-Rojas, Associate Superintendent of Educational Services from the South Whittier School District made a joint presentation on the ongoing, strong articulation and coordinated effort between both school districts that benefit the students and help to create a seamless transition as students leave Graves Middle School. The joint programs that are offered to Graves Middle School students include: 'Team Science', a summer science camp that offers science workshops. This camp is offered at Pioneer High School in July; the AVID program, for college bound students, is held at Pioneer High School. Parents and students are invited to a "Road to College Night" to assist parents and give information on college planning; Aeires, a student information system that can transfer student data quickly. This service will be implemented at the WUHSD in the fall of 2015; Project Lead the Way prepares students in STEM (science, technology, engineering, math). This is a national program that prepares students, with the goal of attending Cal Poly Pomona University. Project Lead the Way is a program at Cal High School; English Learners Articulation is a program that narrows the achievement gap by supporting English language learners. Directors from both school districts will continue to meet to map out efforts to improve this program; Math and English Language Arts Articulation has been ongoing for several years. GMS and WUHSD Teachers meet several times a year to build relationships, share data and instructional strategies to help students transition to high school. Teachers from each district visit each other's classrooms for observation purposes; Special Education articulation has also been an ongoing program for many years. Program Specialists visit Cal High and Pioneer High School's special education classes to observe multiple times during the school year. These programs are offered to students to promote a smooth transition from middle school to high school.

SOUTH WHITTIER
SCHOOL DISTRICT
MEETING

South Whittier School District meeting commenced at 6:18 p.m.

PUBLIC COMMENTS

There were no public comments.

COMMENTS BY TRUTEES

Trustees all stated they had enjoyed the joint presentation this evening. Trustee Santana said he appreciated learning about the smooth transition for SWSD students. Trustee Macias said it was a wonderful experience to learn about the articulation between the Districts and commended Dr. Fraijo and the GMS staff for their hard work. Trustee Stys found the presentation intriguing, enjoyed hearing the details of the articulation endeavor and how all this hard

COMMENTS BY TRUSTEES

work benefits the students. Trustees thanked the WUHSD Board and Superintendent Thorstenson for providing the opportunity to hold a joint meeting.

Trustees also reported they had attended the South Whittier Community Education Foundation Pancake Breakfast, enjoyed the entertainment and the community participation. It was evident this was a successful event enjoyed by many.

REPORTS

Superintendent Gail Baxter congratulated the Foundation for the successful 'Pancake Breakfast' that cleared \$1,600.00. The Foundation has also received \$5,000.00 in memory of retired Principal, Roger Salinas. Schools will give input on how to use these donations. Mrs. Baxter met with sixth grade teachers who suggested using some Foundation funds to support student attendance in 'Sixth Grade Camp' described as a phenomenal projects based learning experience for students by the sixth grade Teachers. Mrs. Baxter will make arrangements for Mr. Meza and a Foundation Committee member(s) to make a presentation regarding the rules/regulations, by-laws, procedures and goals at a future Board meeting.

Mrs. Baxter thanked Trustees for allowing her to attend ACSA's Superintendents Symposium. Over 700 superintendents attended this symposium. It was a very beneficial conference with innovative speakers and informative session.

CONSENT

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular Board meeting held January 27, 2015.

Purchase Order List No. 13

Approved purchase order list no.13 for purchases submitted prior to February 10, 2015.

Contract List No. 12

Approved contract list no. 12 for services provided prior to February 10, 2015 Contracts include:

14-15-092: contractor – Save A Life CPR, service – CPR/First Aide Training, duration – 02/11/2015 to 06/30/2015, amount - \$2,250.00;

14-15-093: contractor – Approach Learning, service – Special Education Services, duration – 01/13/2015 to 06/30/2015, amount - \$23,415.00

CONSENT	<u>Travel and Conference Report No. 12</u> Approved travel and conference report no. 12
BUSINESS	<u>2013-2014 Bond Audit (Fund 21) Report.</u> On a motion by Trustee Santana seconded by Trustee Baird and unanimously carried the 2013-2014 Bond Audit (Fund 21) Report was approved.
GENERAL	<u>Proposed Board Policy 5145.7 – Sexual Harassment – First Reading</u> The Board of Trustees conducted the first reading of proposed Board Policy 5145.7 – Sexual Harassment. <u>Proposed Board Policy 6174 – Education for English Language Learners – First Reading</u> The Board of Trustees conducted the first reading of proposed Board Policy 6174 – Education for English Language Learners.
PUBLIC COMMENTS ON CLOSED SESSION ITEMS	There were no public comments on closed session items.
CLOSED SESSION	The Board of Trustees commenced closed session at 6:40 p.m.
OPEN SESSION	The Board of Trustees resumed open session at 7:00 p.m. No action was taken in closed session.
PERSONNEL CLASSIFIED	On a motion by Trustee Macias seconded by Trustee Pacheco and unanimously carried Classified Personnel Report No. 02-10-15-12 was approved. <u>2014-2015 New Hires - Approved</u> Elena Pivovarovoff, Speech and Language Pathologist Assistant, Lake Marie School/Graves Middle School, pending clearance from the Department of Justice Roxanna Rivero Instructional Aide/Resource Specialist Program, Carmela School, effective 02/11/2015 <u>2014-2015 Substitute Instructional Aides – District Wide</u> Approved, pending clearance from the Department of Justice Alyssa Estrada, Jonathan Gasca <u>2014-2015 Substitute Cafeteria Helper, District Wide</u> Approved, pending clearance from the Department of Justice Jessica Ramirez <u>2014-2015 Substitute Maintenance Worker, District Wide - Approved</u> Eusebio Nava, effective 02/11/2015 Joshua Fuentes, effective 02/11/2015

PERSONNEL
CLASSIFIED

2014-2015 Substitute Gardener, District Wide – Approved
Eusebio Nava, effective 02/11/2015
Joshua Fuentes, effective 02/11/2015

2014-2015 Substitute Health Clerk, District Wide - Approved
Pending clearance from the Department of Justice
Cindy Gomez

2014-2015 Extra Pay Assignment - Approved
The participant listed below will attend the 2015-2016 Edition
CELDT Scoring Training of Trainers (STOT) workshop, effective
04/25/2015
Participant: Asuncion Gomez, Library Clerk, McKibben School,
one hour

2014-2015 Request for Medical Leave - Paid – Ratification -
Approved
Employee # KP 371 03 64 – Instructional Aide, Special Education
Monte Vista School, effective 01/27/2015 to 02/09/2015

Request for Extension of Medical Leave of Absence - Approved
Employee # GQ 284 80 90 – Library Clerk, Graves Middle School,
effective 02/02/2015 to 02/26/2015

PERSONNEL
CERTIFICATED

On a motion by Trustee Santana seconded by Trustee Baird and
unanimously carried Certificated Personnel Report No. 02-10-15-12
was approved.

2014-2015 New Hire - Approved
Probationary I Contract, effective 02/11/2015 to 05/29/2015
Maria Morales, Resource Specialist/Mild Moderate
Carmela School 20% and Monte Vista School 80%

2014-2015 New Hire – Substitute Teachers – District Wide
Approved day to day substitute teacher, on call on an as needed
basis only, pending clearance from the Department of Justice
(fingerprinting) and submission of required documents, effective
02/11/2015 to 05/29/2015
Ralph J. Ortolano
Gina Manriquez

PERSONNEL
CERTIFICATED

2014-2015 Change in Assignment FTE – Effective 02/12/2015 to
05/29/2015 - Approved
Julee Abrahamson, Resource Specialist/Mild Moderate
FROM: 50% Los Altos School and 50% Monte Vista School
TO: 60% Los Altos School and 40% Loma Vista School

PERSONNEL
CERTIFICATED

2014-2015 Extra Pay Assignment – Monte Vista School
Approved Teacher to provide support for the Monte Vista School Violin Club to reinforce the Arts for All Programs – effective 02/11/2015 to 05/08/2015
Trevor Shiffermiller

2014-2015 Extra Pay Assignment – District Wide
Approved Teachers to provide Home and Hospital Services to students who are unable to attend a comprehensive campus due to illness – effective 01/26/2015 to 06/03/2015 – Ratification
Mark Fuentes, Greta Benavides, Carlos Rivera,
one alternate

2014-2015 Extra Pay Assignment – District Wide
Approved Teachers to attend School Site Council Summit to receive training on the responsibilities of membership, effective 11/20/2014 – Ratification
Participants: Lucy Hase, Jessica Beld-Jones, Sarah Payne,
Jennifer Woodward, Tracey Boeltl, Connie Sava,
Kelly Hernandez, Gloria Siemers, Camen Ornelas,
Odelisa Orellana, Irene Maehara, Keith MacInnes

2014-2015 Special Substitute Request – District Wide
Approved teachers to have planning time to address the needs of organizing and preparing or their combination classes, effective 02/11/2015 to 05/28/2015
Five Substitute Teachers

2014-2015 Special Substitute Request – District Wide
Approved Special Day Class Teachers attending the California Autism Professional Training and Information Network, effective 02/12/2015
Four Substitute Teachers

2014 -2015 Special Sub Request – District Wide
Approved Teachers to attend the California Association for Bilingual Education 40th Annual Conference, effective 03/4-7/2015
Three Substitute Teachers

2014-2015 Resignation - Approved
Michael Krause, Associate Superintendent of Business Services, effective 03/01/2015

ADJOURNMENT

Meeting adjourned at 7:03 p.m.