

SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605

November 8, 2011
6:00 P.M.

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Layla Avila, President
Jan Baird, Clerk
Jorge Hernandez
Sylvia Macias
Sharon Stys

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent of
Educational Services
Richard Holash, Associate Superintendent of
Business Services

1.2 Flag salute.

2. SCHOOL PRESENTATION

Graves Middle School: "Come See the Difference at Graves Middle School."

3. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

4. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

5. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

5.1 The Superintendent will report to the Board about various matters involving the district.

6. CONSENT

- 6.1 Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held October 25, 2011.
- 6.2 Purchase Order List No. 08** (supplement). The Superintendent recommends approval of Purchase Order List No. 08.
- 6.3 Approval of Contract List No. 07** (supplement). The Superintendent recommends approval of Contact List No. 07.
- 6.4 Travel and Conference Report No. 07** (supplement). The Superintendent recommends approval of Travel and Conference Report No. 07.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7. BUSINESS

- 7.1 Approval of Budget Adjustments** (supplement). The Superintendent recommends approval of the budget adjustments as explained in supporting documentation.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 7.2 Adoption of the South Whittier School District 2012-2013 Budget Calendar** (supplement). The Superintendent recommends approval of the South Whittier School District 2012-2013 budget adoption calendar.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. GENERAL

- 8.1 Call for Nominations for CSBA Delegate Assembly** (supplement). Call for nominations for the CSBA Delegate Assembly, Region 24, to serve from April 1, 2012 through March 31, 2014 are in order.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 8.2 Proposed Board Policy 3280 – Sale or Lease of District-Owned Real Property** (supplement). The Board of Trustees will conduct a first reading of proposed Board Policy 3280.

9. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

10. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

10.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.

Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Richard Holash
James C. Romo, Tina L. Kannarr.

10.2 Public Employee Appointment/Employment/Evaluation

- 10.2.1 Custodian
- 10.2.2 Sub Custodian
- 10.2.3 Instructional Aide
- 10.2.4 Library Clerk
- 10.2.5 Office/Health Clerk
- 10.2.6 Noon Duty Supervisor
- 10.2.7 School Nurse Job Description
- 10.2.8 Teacher
- 10.2.9 Superintendent

10.3 Public Employee Discipline/Dismissal/Transfers/Release

- 10.3.1 Cafeteria Helper
- 10.3.2 Teacher

11. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

12. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

12.1 Classified Personnel Report No. 11-08-11-08 (supplement).

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** ____

12.2 Certificated Personnel Report No. 11-08-11-08 (supplement).

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** ____

- 12.3 School Nurse Job Description (supplement). The Superintendent recommends approval of the School Nurse job description.
- 12.4 Superintendent's Contract – Trustees will consider taking action relative to the Superintendent's contract.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

13. **ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held
December 13, 2011, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.